



CHECKLIST SUPPLIED FILES

Please complete this form and supply it to ducaju® together with your digital files. It enables us to avoid misunderstandings when processing your digital data. Thank you for your coöperation.

Please check:

- ArtPro file version
- PDF high resolution 1.5 from source program
- You applied the latest and correct die cut
- You vectorised all texts (all used fonts attached)
- You only used CMYK colours (+ PMS colours if necessary)
- All corrections have been made
- You sent us a proof/draft (black& white/ colour) of the file
- Each additional finition is put in a separate layer and on top of the file

Personal details designer (pre-press responsible)		Date: __/__/__
First name :		
Surname:		
Job title:		
Company:		
Phone:		
Fax:		
e-mail:		
FTP-site:	Password:	Login:

Jobinfo										
Quotation number:										
Order confirmation number:										
Colours	black	cyan	magenta	yellow	spot1	spot2	spot3	spot4	spot5	spot6
Number or check										

We work only on the basic of the above mentioned colours. All other colours will be removed and/or converted.

Special points of attention?

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Do you have questions? please do not hesitate to contact your responsible for Prepress Bart Bliki +32 53 82 50 12.